

# Cabinet

**Date & time**

Tuesday, 24  
November 2015 at  
2.00 pm

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Vicky Hibbert or Anne  
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**Chief Executive**

David McNulty

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anne.gowing@surreycc.gov.uk

**Cabinet Members:** Mr David Hodge, Mr Peter Martin, Mrs Helyn Clack, Mrs Clare Curran, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Richard Walsh

**Cabinet Associates:** Mr Tony Samuels, Mrs Mary Angell, Mr Tim Evans, Mrs Kay Hammond and Mrs Mary Lewis

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email vicky.hibbert@surreycc.gov.uk or anne.gowing@surreycc.gov.uk.**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Anne Gowing on 020 8541 9229 or 020 8541 9938.**

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*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting*

## 1 APOLOGIES FOR ABSENCE

## 2 MINUTES OF PREVIOUS MEETING: 27 OCTOBER 2015

The minutes will be available in the meeting room half an hour before the start of the meeting.

## 3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

## 4 PROCEDURAL MATTERS

### 4a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (*18 November 2015*).

### 4b Public Questions

The deadline for public questions is seven days before the meeting (*17 November 2015*).

### 4c Petitions

The deadline for petitions was 14 days before the meeting, one petition has been received from Karena Marchant. It has 188 signatures.

The petition states: **Revoke the decision to tender a single provider for sensory services and to tender for Deaf and VI services separately**

'Surrey has made the decision to put out a single tender for sensory services - no consultation with user groups. This means that Deaf people will not have the social services expertise and language access that they previously had, which has become more and more eroded since the dissolution of the DST in 2011. A specialist VI service is not a Deaf specialist service.'

- 4d Representations received on reports to be considered in private**
- To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.
- 5 REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Pages 1 - 4)
- Recommendations from Resident Experience Scrutiny Board in relation to:
- (i) Annual Scrutiny of Community Safety Partnerships
  - (ii) Discussion of 'Enabling closer working between the Emergency Services consultation'
- 6 FINANCE AND BUDGET MONITORING REPORT FOR OCTOBER 2015** (Pages 5 - 8)
- The council takes a multiyear approach to its budget planning and monitoring, recognising the two are inextricably linked. This report presents the council's financial position as at 31 October 2015 (month seven).
- The Annex to this report gives details of the financial position but please note that the Annex will be circulated separately prior to the Cabinet meeting.
- [The decision on this item may be called in by the Council Overview Board]*
- 7 FINANCIAL PROSPECTS FOR THE MEDIUM TERM FINANCIAL PLAN 2016-2020** (Pages 9 - 24)
- Significant work has taken place to up-date the financial prospects for the council for the next Medium Term Financial Plan (MTFP 2016-21), since Cabinet considered the refresh of the Medium Term Financial Plan (MTFP 2015-20) on 29 July 2015. This report updates Members on the latest financial prospects for this period ahead of development of the formal budget for 2016/17 in February 2016.
- [The decision on this item may be called in by the Council Overview Board]*
- 8 SCHOOL ORGANISATION PLAN** (Pages 25 - 84)
- The Cabinet is asked to consider the Surrey School Organisation Plan 2015/16 - 2024/25 and for recommendation to Council on 8 December 2015 to determine its publication.
- This is a contextual document that sets out the policies and principles underpinning school organisation in Surrey. It highlights the likely demand for school places projected over a 10 year period, and set out any potential changes in school organisation that may be required in order to meet the statutory duty to provide sufficient places.

**9 FUTURE OPTIONS FOR THE MANAGEMENT OF GYPSY TRAVELLER CARAVAN SITES** (Pages 85 - 94)

Surrey County Council owns a portfolio of Gypsy Traveller Caravan sites. This report provides the options as to how these sites might be managed in the future, developing a medium term strategy that will deliver financial savings to Surrey County Council whilst protecting their existing use.

At this early stage, Cabinet is asked to approve the principle of looking at alternative ways in which sites can be managed, including possible transfer of sites to the residents or to a Housing Authority or disposal to a single private purchaser.

*[The decision on this item may be called in by either the Council Overview Board or the Economic Prosperity, Environment and Highways Scrutiny Board]*

**10 SHAPING SURREY'S COMMUNITY RECYCLING CENTRES** (Pages 95 - 112)

The Environment Service has identified a number of efficiency measures in the operation of Community Recycling Centres (CRCs) that will lead to operational cost reductions of £1.8 million per year.

The CRCs are the most highly rated service provided by SCC, with over 80% of users stating that they are satisfied or very satisfied with the service. A public consultation was carried out over the summer seeking Surrey residents' and other stakeholders' views on the cost savings options (Para 17).

Having taken into consideration these factors, this report recommends implementing changes that will:

- Reduce contract costs and improve efficiencies.
- Retain all fifteen existing CRCs and ensure these are operated efficiently.
- Protect the use of the sites for the deposit of household waste by Surrey residents, by excluding the free use of sites by traders, and enabling Surrey residents to deposit reasonable amounts of non-household waste.
- Retain a comprehensive service but with a reduction in opening times, and days, when sites are less well used on value for money grounds.
- Develop a strategy to tackle fly tipping in Surrey.

*[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*

**11 PROGRESSING THE INTEGRATION OF HEALTH AND SOCIAL CARE** (Pages 113 - 126)

Having grown and developed over time, the move towards integrated services has become a fundamental part of the way the Council and its partners develop and deliver services. This has been accelerated in health

and social care by the introduction of the Better Care Fund and is a key strategy for Surrey's Adult Social Care service to manage demand.

Due to differing contexts and local needs across the six Clinical Commissioning Group areas in Surrey, the speed and form of integration is not identical in each area. This report provides the Cabinet with an updated position and requests approval for the direction of travel including the 'fast-track' approach in two of the areas.

*[The decision on this item may be called in by the Social Care Services Scrutiny Board or the Wellbeing and Health Scrutiny Board]*

**12 PROCUREMENT PROCESS FOR COMMUNITY HEALTH SERVICES** (Pages 127 - 140)

The integration of health and social care is a key strategy for Surrey County Council and its partners to improve outcomes for residents and enhance the sustainability of the whole system. Public Health are part of this system and commission a range of services for adults and children that are key to delivering better health and wellbeing outcomes.

This report outlines the commissioning and procurement process for Community Health Services that is taking place across Surrey. Final contract award is anticipated to take place in August 2016 and will include services that are commissioned by the Council – including School Nursing and Health Visiting. This will assist with the integration of health and social care.

There are a number of recommendations that Cabinet are asked to approve to process with the procurement of these services.

*[The decision on this item may be called in by the Social Care Services Scrutiny Board or the Wellbeing and Health Scrutiny Board]*

**13 EAST SURREY INTEGRATED REABLEMENT UNIT** (Pages 141 - 148)

This report outlines a proposal to create a 'beacon' service for a new Integrated Reablement Unit and specialist elderly frail service as part of the health and social care system transformation in East Surrey

The integration of health and social care is a key strategic priority for Surrey County Council and its partners to improve outcomes for residents and enhance the sustainability of the whole system. The proposal to develop the Integrated Reablement Unit highlights the partnership working that is taking place between Surrey County Council and the NHS.

The timing of this provision is very important to being able to manage the increase in demand associated with winter and the additional pressure this creates on health and social care services.

The Integrated Reablement Unit would contribute to the Council's corporate Wellbeing objective by supporting older people to be discharged from hospital appropriately and live independently in the community.

*[The decision on this item may be called in by the Social Care Services Scrutiny Board or the Wellbeing and Health Scrutiny Board]*

**14 APPROVAL TO AWARD A CONTRACT FOR THE PROVISION OF** (Pages

**COMBINED SENSORY SERVICES AND THE PROVISION OF MOBILITY AND INDEPENDENT LIVING SKILLS**

149 -  
168)

This Cabinet report seeks approval to award a three year contract with an option to extend for up to two additional one year periods to Sight for Surrey for the provision of combined sensory services and mobility and independent living skills, to commence on 1 February 2016. Annual value of this contract is £1.5m. The report provides details of the procurement process, including the results of the evaluation, and, in conjunction with the Part 2 report demonstrates why the recommended award delivers value for money and meets the needs of individuals in Surrey.

In line with the general responsibilities of local authorities under the Care Act 2014 Surrey County Council must promote wellbeing of individuals, empowering adults and children to remain active in their local communities with support to access services and activities that help them sustain their independence. The Friends Family and Community agenda supports this. Key to this is the provision of appropriately commissioned services and access to information, advice and support to help individuals receive a timely diagnosis and community based support thereafter. These principles will be at the heart of the new contract for combined sensory services and mobility and independent living skills services that will be delivered to Surrey residents from 1 February 2016.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 18.

*[The decision on this item may be called in by either the Wellbeing & Health Scrutiny Board or the Social Care Services Scrutiny Board]*

**15 SFRS: TO AWARD A CONTRACT FOR THE PROVISION OF BUSINESS CONTINUITY CREWING AND SPECIAL RESCUE CAPABILITIES** (Pages 169 - 176)

Surrey Fire and Rescue Authority (SFRA) have a statutory obligation to provide contingency cover, in accordance with the Fire and Rescue Services Act 2004 and the National Framework and Civil Contingencies Act 2004.

This report seeks approval to award a contract for the provision of Business Continuity and Specialist Rescue Capabilities to commence on 31 December 2015.

The new contract will enable SFRA to fulfil their legal obligations.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 19.

*[The decision on this item may be called in by the Resident Experience Scrutiny Board]*

**16 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 177 -

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

## 17 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## PART TWO - IN PRIVATE

### 18 APPROVAL TO AWARD A CONTRACT FOR THE PROVISION OF COMBINED SENSORY SERVICES AND THE PROVISION OF MOBILITY AND INDEPENDENT LIVING SKILLS (Pages 185 - 188)

This is a Part 2 annex relating to item 14.

#### **Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by the Social Care Services Scrutiny Board or the Wellbeing and Health Scrutiny Board]*

### 19 SFRS: TO AWARD A CONTRACT FOR THE PROVISION OF BUSINESS CONTINUITY CREWING AND SPECIAL RESCUE CAPABILITIES (Pages 189 - 192)

This is a Part 2 annex relating to item 15.

#### **Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by the Resident Experience Scrutiny Board]*

### 20 PROPERTY TRANSACTIONS - ACQUISITION (Pages 193 - 210)

#### **Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview Board]*

### 21 PROPERTY TRANSACTIONS - ACQUISITION OF A PROPERTY FOR ECONOMIC AND REGENERATION PURPOSES (Pages 211 -

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview Board]*

**22 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**David McNulty**  
**Chief Executive**  
Monday, 16 November 2015

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*